

City of Preston
Regular City Council Meeting
November 14, 2019

Mayor Richard Betts called the meeting to order at 6:00 p.m.
The Pledge of Allegiance was recited by all.
ROLL CALL Present: R. Peterson, A. Sullivan, P. Hoffman, T. Sieverding, M. Petersen

The Mayor requested changes to move #11 Westside Walking Path Snow Removal before #6 and #7, and #15 Extending an offer to Eric Tietjens after #7. With the changes being noted the Mayor asked for a motion to approve the agenda.

It was questioned by the Mayor if Jamie Bormann from Gator Graphix was going to be at the meeting. T. Weinschenk stated that Jamie had stated that she would try to make it, but no promises.

APPROVAL OF AGENDA: A motion to approve the agenda with the changes. Motion made by M. Petersen, seconded by T. Sieverding. Ayes 5, Nays 0. Motion carried.

CITIZEN /PUBLIC COMMENTS: None

GUEST: Nancy Kieffer

SNOW REMOVAL ON THE WALKING PATH: P. Hoffman questioned if the City is committed to keeping the Walking Path cleared year-round; which she feels the City is. M. Petersen agreed with this. T. Sieverding stated that he is on the fence; understanding the reasoning for clearing the path, but not sure about the expense. The Mayor explained that our sister city "Clarence," has a volunteer clearing their path and the city doesn't have anything to do with the snow clearing on their Walking Path. The Mayor questioned if this is a requirement of the grant(s) and if so, could someone find it. Nancy Kieffer requested to speak on behalf of the Walking Path committee. N. Kieffer stated that when asking for donations for lighting and benches, citizen's donating were told that the path would be lit and cleared year-round. N. Kieffer noted that it was not the intent of the committee to put a burden on the City, in fact the Walking Path put \$3,000 aside for a piece of equipment. M. Petersen stated there should be some type of compromise and N. Kieffer agreed. Cory Driscoll's quote was reviewed for \$85 per snow removal. There was discussion on setting the parameters on snow removal. R. Petersen questioned if we are going to contract the snow removal or look at doing it ourselves. M. Petersen stated that for this year look at contracting it out and budget for a piece of equipment for next year. M. Petersen feels a piece of equipment like a blower would work the best. Every snow storm is going to be different. M. Petersen stated P. Hoffman made a motion to hire Cory Driscoll per the quote up to \$1200 for the season. M. Petersen seconded the motion. Ayes 5, Nays 0.

PLACEMENT OF STONE SIGNAGE AT GATOR GRAPHICS: T. Weinschenk stated that the requested placement of the stone would be in the green space between the street and sidewalk close to the corner of W. Gillet and N. Main., which would be in the City's right of way (ROW). The concern of the City is with plowing snow and D. Michel stated there is a gas pipe running through there. T. Weinschenk stated that she had already visited with Jamie about the issues and that it was being brought before Council. T. Weinschenk stated that the idea is very nice, it just doesn't work in the ROW. Council agreed that it should not be placed in the ROW, but that the signage on the stone is a very good idea and Gator Graphix should place the stone near the building on their property. This would reduce the risk of someone hitting it during snow removal.

RIBBON CUTTING AT GATOR GRAPHIX: The ribbon cutting at Gator Graphix on November 15th has been cancelled.

APPROVAL OF CONSENT AGENDA: A motion was made to approve the consent with the removal of C. and D. by P. Hoffman. T. Sieverding seconded. Ayes 5, Nays 0. Motion carried.

Payee	Description	Amount
MAINSTAY SYSTEMS INC	IMAGING SCANNER	\$370.00
WESTSIDE AUTO REPAIR	OIL CHG/MOUNT SNOW TIRES - SCOTT	\$158.24
PRESTON TELEPHONE COMPANY	OCT PHONE SERVICE	\$649.81
UNITED STATES CELLULAR	POLIC CELL PHONE	\$105.68
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	\$20.95
MIDWEST RADAR & EQUIPMENT	CALIBRATED RADAR/POLICE	\$80.00
SHIELD TECHNOLOGY CORPORATION	SHIELDWARE MOBILE/SOFTWARE	\$615.00
SCHMIDT, GARY	TRAVEL EXP - FIRE SCHOOL/KIRKWOOD	\$305.62

SCHMIDT, MARK	TRAVEL EXP. FIRE SCHOOL	\$366.02
OPENING SPECIALISTS, INC.	INSTALL ELEC STRIKE - FIRE DEPT	\$947.00
RIES PEST CONTROL	BI-MONTHLY RODENT - FIRE DEPT	\$48.15
SCHUELLER & SONS RECONSTRUCTION	DOOR CLOSERS INSTALL	\$3,152.70
D L JOHNSON CO.	8, HIGH NUTS - 706	\$49.69
FOX APPARATUS REPAIR & MAINTENANCE LLC	PRESSURE TRANSDUCER	\$596.46
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	\$317.95
UNITED STATES CELLULAR	FIRE CELL PHONE	\$27.84
EMERGENCY SERVICES MARKETING CORP INC	IAMRESPONDING RENEWAL SUB.	\$305.00
HEIMAN FIRE EQUIPMENT	SWIVEL GASKETS	\$220.85
KIRBY WATER CONDITIONING	SOLAR SALT	\$22.50
OLY'S GARAGE	GAS - CANS 709, 703	\$11.40
PRESTON MUNICIPAL UTIL.	OCTOBER UTILITIES	\$7,283.91
RIVER CITY PAVING	HMA SURFACE OVERLAY - N MAIN ST.	\$23,032.92
MULGREW OIL COMPANY	UNLEADED GAS-964 gal	\$2,054.91
PRESTON READY MIX CORP.	LIME / SNOW	\$69.77
WELLMARK BLUE CROSS & BLUE SHIELD	DEC 2019 HEALTH INS	\$10,553.99
PRESTON MUNICIPAL UTIL.	OCTOBER UTILITIES	\$162.34
PRESTON TELEPHONE COMPANY	OCT PHONE SERVICE	\$78.59
BAKER & TAYLOR BOOKS	BOOKS	\$296.14
BOOK SYSTEMS INC.	CARD CATALOG SERVICE	\$1,390.00
FARM & HOME PUBLISHERS	PLAT BOOK	\$57.00
QUILL CORPORATION	TONER	\$165.58
TASTE OF HOME BOOKS	BOOKS	\$68.96
THE PENWORTHY COMPANY	BOOKS	\$440.26
COLLABORATIVE SUMMER LIBRARY PROG.	SUMMER READING JUNE 2020	\$246.75
ORIENTAL TRADING	HOLIDAY SUPPLIES	\$274.65
CITY OF PRESTON/POSTAGE	OCT POSTAGE	\$44.46
HANSEN MONUMENTS	PLAQUEST/ENGRAVING WALKING PATH	\$1,205.90
GANZER, SHERYL	MILEAGE - ECIA FALL MEETING	\$53.40
GIBSON, MARY	MILEAGE TO ECIA	\$60.90
WEINSCHENK, TERESA	MILEAGE/WPPI MTG/ MET TOM SKYLINE RD	\$800.21
LYNCH DALLAS PC	REVIEW OF 28E AGREEMENTS	\$227.50
QUILL CORPORATION	DESK PROTECTOR	\$360.16
GATEWAY COMPANIES INC	VINYL GLOVES	\$47.78
GERARDY, DENNIS	FALL CLEANNING WINDOWS	\$70.00
HARTZ INC.	DOOR LATCH/CHAMBERS	\$301.00
MAQUOKETA SENTINEL-PRESS	EV STATE BOUND SUPPORT	\$20.00
LL PELLING CO	SEAL COATING OF STREETS	\$27,439.35
ADVANTAGE ADMINISTRATORS	PSF-MIKE	\$30.00
ADVANTAGE ADMINISTRATORS	PSF-RAY	\$30.00
ADVANTAGE ADMINISTRATORS	PSF-RAY	\$30.00
WPPI	EFFICIENT STREET LIGHTING	\$377.64
TREASURER/SALES & USE TAX	WATER EXCISE TAX	\$1,414.00
HACH COMPANY	CHLORINE TOT, FREE	\$192.31
ECIA	WW IMPROV - LABOR 2.5 HRS	\$388.31
IIW ENGINEERS & SURVEYORS	WWTF BAL PRELIM DES 7 PART FINAL DESIGN	\$10,702.90
IOWA STORMWATER EDUCATION PARTNERSHIP	SRF WORKSHOP-TERESA	\$35.00

QC ANALYTICAL SERVICE LLC	WASTEWATER FEES-MONTHLY	\$572.00
STATE HYGENIC LABORATORY AR	LAB FEES	\$26.00
ELECTRICAL ENG. & EQUIP.	GENERATOR SERVICE-PORTABLE	\$1,910.00
MUNICIPAL PIPE TOOL CO	JET CLENAING SEWER/LIFT STN & ROOT SAW,	\$10,523.92
ALLIANT ENERGY	ADMIN FEE - NOV 2019	\$3,400.00
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	\$18.00
PER MAR SECURITY SERVICES	SECURITY MONITORING -	\$119.48
FAIRBANKS MORSE ENGINE	LABOR/EXPENSES TECH REPS	\$16,134.64
TAWNEY, CARL W.	88 HRS/1111 MILES-LT PLANT PROJ.	\$5,094.38
CULLIGAN OF CLINTON	WATER COND. LT PLANT RENTAL	\$40.26
JOHN DEERE FINANCIAL	NUTS/BOLTS LIGHT PLANT	\$67.76
AM CONSERVATION GROUP	LED BULBS PUB POWER GIVE-AWAYS	\$796.00
ALTORFER INC	BATTERY CHARGER	\$2,568.21
NELSON GLOBAL PRODUCTS INC.	ELECTRICAL EQUIP - CAT HOOK UP	\$7,666.81
VAN METER INDUSTRIAL INC	SHORTING SWITCHES	\$79.84
POWERTECH INC	ELEC INSTALL PARTS - CAT GEN	\$9,130.44
PRECISION METAL WORKS	3 DOORS-LT PLANT RENO	\$925.00
SCHWEITZER ENGINEERING LAB, INC.	PO 3457 - LT PLANT RENO	\$11,153.65
SHERMCO INDUSTRIES	PARTIAL BILLING #11/INSTALL GENERATOR	\$9,508.00
IOWA UTILITIES BOARD	REMAINDER FY2020 ASSMNT CHG-GAS	\$760.00
CLAYTON ENERGY CORPORATION	OCT 2019 RESERVATION CHG	\$5,056.11
CLAYTON ENERGY CORPORATION	OCT 2019 COMMODITY INV.	\$5,735.36
PEFA 2019 - 258271003	OCT 2019 PEFA COMM. INV.	\$4,340.00
HEATH CONSULTANTS INC.	SURE-LOCK LOCATOR/NEW	\$4,046.46
IOWA ASSOC. OF MUN. UTIL.	REGULATOR/RELIEF VALVE INSP.	\$1,306.73
JOHN L. FRANKS	MARKING PAIN - GAS UTILITY	\$133.41
KOONS GAS MEASUREMENT	7 RISERS 44.71 /SHIPPING	\$459.62
MICHEL, DAVID F.	REIMBURSEMENT - WORK BOOTS	\$171.19
PRESTON TIMES	SANITATION/GAS EMPL AD	\$575.91
SCHIMBERG CO	500 FT GASPIPE & TRACER WIRE	\$428.00
ANDERSON PHARMACY	UPS-SENT GAS LOCATOR FOR QUOTE FOR REPAIR	-\$69.19
HARTIG DRUG	UPS - GAS LOCATOR QUOTE FOR SERV.	\$69.19
MADISON NATIONAL LIFE INS CO INC	DEC 2019 LIFE INS	\$183.69
IOWA MUN WORKERS COMP.	2018-2019 AUDIT PREM ADJUSTMNT	\$4,370.00
CIVIC SYSTEMS	EMPLOYEE TRAINING-09-26-19	\$900.00
HWY 64 DIESEL	WATER PUMP-GARBAGE TRUCK	\$508.24
OLY'S GARAGE	OIL CHANGE-SILVER PICKUP	\$47.77
TREASURER/SALES & USE TAX	SALES & OPTION TAX	\$3,234.00
WASTE AUTHORITY OF JACKSON COUNTY	OCT 2019 TIPPING FEES	\$2,648.45
SOPHICITY	ITnBox SUPPORT	\$500.00
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	\$49.00

COMMUNITY SUPPORT: The Mayor reviewed the school incident that took place a couple of weeks ago. At some of the workshops that the Mayor is attending on behalf of the City, it has been discussed how other Cities have developed partnerships with the school, Churches, and other civic organizations to have places that people can reach out to for help. P. Hoffman stated the school should be the first contact. Everyone agreed. P. Hoffman stated that the professional component should be involved. The Mayor agreed, but would like to establish these partnerships.

WPPI Contract Amendment: Council reviewed the draft amendment to the WPPI contract. M. Petersen stated that it appears that dates have been added. T. Weinschenk agreed. No changes or questions.

ECIA MEETING: T. Weinschenk stated that Sheryl Ganzer and her attended the ECIA meeting in Dubuque on Wednesday, November 6th. T. Weinschenk went on to explain that there were speakers from USDA, an attorney discussing abatement, Erin Mullinex from League of Cities and Cindy Kendall. Cindy Kendall discussed the budget and the budget changes. There will need to be two public hearings. T. Weinschenk suggested to Council to use the December 23rd meeting as a Budget Workshop Meeting. The budget deadline has been moved to March 31, 2020.

ELECTRIC PLANT UPDATE: Carl Tawney provided a report for Mayor and Council outlining what is being done with the electrical and piping. Currently we have Hawkeye Electric working on the electrical and Seither and Cherry getting the piping and other items in place. The plan is to be finished with the work in December and running early January.

CONSIDER APPROVAL OF EXTENDING AN OFFER: T. Weinschenk stated that D. Michel and her had interviewed Eric Tietjens on Wednesday, November 13th. T. Weinschenk stated that Tietjens has been at his current position for 17 years. D. Michel and T. Weinschenk both agreed that Tietjens would make a great addition to the team. M. Petersen stated he would have liked the opportunity to interview Tietjens. After much discussion A. Sullivan made a motion to extend an offer to Tietjens for \$16.00 per hour with a \$1.00 increase after completing Gas Boot Camp. Motion died for lack of a second. It was decided that the Personnel Committee would interview Tietjens on Monday, November 18th.

APPROVAL OF RESOLUTION 2020-19: P. Hoffman made a motion to approve Resolution 2020-19 to approve transfers from TIF to the appropriate funds. Petersen seconded the motion. Ayes 5, Nays 0.

Mayor Richard Betts requested a motion to adjourn. Motion made by T. Sieverding, seconded by R. Petersen. Ayes 5, Nays 0. Meeting adjourned at 7:12 p.m.

Richard Betts, Mayor

ATTEST:

Teresa Weinschenk, City Administrator/Clerk